

## *Who Should Attend the Greater Seattle Chapter of ARMA International?*

- ⇒ Records and information management professionals
- ⇒ Corporate counsel
- ⇒ Systems integrators
- ⇒ IT managers and project managers
- ⇒ Compliance officers
- ⇒ Technology planners

## *Benefits of Joining the Greater Seattle Chapter of ARMA International*

- ⇒ Local networking
- ⇒ Standards and best practices
- ⇒ Regulatory and compliance information
- ⇒ Technology trends
- ⇒ Records retention information for electronic records and more!

## *Legal Industry Specific Group*

Greater Seattle ARMA has a Legal Industry Specific Group (ISG) that meets during the year. For information contact:

- ⇒ Anton Schneider III, Garvey Schubert  
[aschneider@gsblaw.com](mailto:aschneider@gsblaw.com)
- ⇒ Andrew J. SanAustin, Foster Pepper  
PLLC [SanAA@foster.com](mailto:SanAA@foster.com)

## *Greater Seattle up North!*

### October 12, 2011

Time: 1:30- 3:00 p.m.  
Location: Mt. Vernon Police and Court Campus,  
1805 Continental Place, Mt. Vernon, WA 98273  
Program: Computer Forensics in the World of  
eDiscovery and Records Management  
Speaker: H. William Nelson, IT Forensics, Inc.  
Cost: **FREE**

### November 16, 2011

Time: 8:30-10:30 a.m.  
Location: Everett Community College, 2000  
Tower St. Everett, WA.,  
Whitehorse Hall, Room 105  
Program: Understanding the Generally Accepted  
Recordkeeping Principles (GARP)  
Speakers: Andrea Bettger, City of Seattle and  
Andrew J. SanAgustin, Foster Pepper PLLC  
Cost: **\$10** members and students; **\$15** non-  
members (Continental Breakfast)

### January 12, 2012

Time: 12:00-1:00 p.m.  
Location: To be Announced  
Program: Records Retention Schedule and It's  
Many Uses-Cleaning up Your File room or Elec-  
tronic Drive  
Speaker: Andrea Bettger, City of Seattle  
Cost: **FREE**

### March 2012

Time: 11:30-1:30 p.m.  
Location: To be Announced  
Program and Speaker: To be Announced  
Cost: **\$10** (Lunch will be provided)

The Greater Seattle Chapter will be holding quarterly meetings between Everett, Mt. Vernon, or in the Bellingham area. Several speakers have agreed to speak—we are looking for venues to host our meetings. Please contact the Greater Seattle Chapter at [information@armaseattle.org](mailto:information@armaseattle.org) if you can assist us with hosting a meeting!



## 2011-2012 Educational Programs

## Education Knowledge Networking Technology

Greater Seattle Website  
[www.armaseattle.org](http://www.armaseattle.org)

Greater Seattle Chapter  
PO Box 218  
Seattle, WA 98111-0218

**Greater Seattle Chapter  
2011-2012  
Educational Programs**

**October 6, 2011** Cost: **\$10**

Time: noon-1:00 p.m.  
Location: Seattle Municipal Tower, 700 5th Ave., 40th floor, room 4080

Program: CRM Panel Discussion

Speaker: Jane Hershman, Perkins Coie; Andrew J. SanAgustin, Foster Pepper PLLC; and Tim Westhoff, ING Direct

**November 3, 2011** Cost: **\$5**

Time: 8:00-10:00 a.m.  
Location: Russell Investments, 1301 2nd Ave., Floor 16, Rainer Room

Program: Role of Imaging and Scanning in Records Management

Speaker: Greg Mennegar, Spectrum Information Services Northwest

**December 1, 2011** Cost: **\$5**

Time: 8:00-10:00 a.m.  
Location: Davis Wright Tremaine, 1201 3rd Ave., Floor 22

Program: Russell Investments—A Records Team Methodology and Strategy for Moving Offices to Seattle

Speaker: Kathy Brown, Russell Investments

**January 5, 2012** Cost: **\$10**

Time: noon-1:00 p.m.  
Location: Casey Family, 2001 8th Ave., 27th floor

Program: Data Privacy in Alaska Airlines Records Management Program

Speaker: Aileen Cronin, Alaska Airlines

**February 2, 2012** Cost: **\$5**

Time: 8:00-10:00 a.m.  
Location: Davis Wright Tremaine, 1201 3rd Ave., Floor 22

Program: Managing Email—SharePoint 2010 and Colligo Working Together

Speaker: Sheryl Nolan, Microsoft and Shantel Shave, Colligo

**March 1, 2012** Cost: **\$15**

Time: noon-1:00 p.m.  
Location: City of Seattle, 600 4th Ave., Bertha Knight Landes Room

Program: eDiscovery—Issues and Challenges

Speaker: Lynn Reilly, MetaJure and David Werblow, T-Mobile

**April 5, 2012** Cost: **\$10**

Time: noon-1:00 p.m.  
Location: Casey Family, 2001 8th Ave., 27th floor

Program: Computer Forensics in the World of eDiscovery and Records Management

Speakers: H. William Nelson, IT Forensics, Inc.

**April 19, 2012** Cost: **FREE**

Time: 8:00—10:00 a.m. (Continental Breakfast)  
Location: Davis Wright Tremaine, 1201 3rd Ave., Floor 22

***New Member Meet and Greet!***

Speakers: Andrew J. SanAgustin, Foster Pepper PLLC; and Marc Simpson, Pierce County

***Make sure to join the  
Greater Seattle Chapter for an  
educational meeting this year!***

**May 3, 2012** Cost: **FREE**

Time: 2:00-4:00 p.m.  
Location: National Archives and Records Administrations, 6125 Sandpoint Way NE, Seattle, WA

Program: Archives and Records Management Working Together

Speakers: Barbara Benson, University of Washington and John Bolcer, University of Washington

***Joint meeting with Seattle Area Archivists***

**June 7, 2012** Cost: **\$5**

Time: 8:00-10:00 a.m.  
Location: Davis Wright Tremaine, 1201 3rd Ave., Floor 22

Program: Building and Implementing a Records Retention Schedule

Speakers: Jerry Rugh, Davis Wright and Kyle Stannert, City of Bellevue

***Awards and Installation of New Officers***

For full details about 2011-2012 Educational Programs, see [www.armaseattle.org](http://www.armaseattle.org)

**Please check the Greater Seattle**

**Website for updates and changes!**

**Not a member of ARMA International?**

**Ask about our non-member rates!**

To Register:

Go to [www.armaseattle.org](http://www.armaseattle.org).

Greater Seattle Chapter  
PO Box 218  
Seattle, WA 98111-0218

General Information:  
[information@armaseattle.org](mailto:information@armaseattle.org)  
206-447-7910