



## **November DIGEST**

### **Greater Seattle Chapter of ARMA International**

#### **Message from the President**

If you missed the **ARMA Conference Wrap-Up and Core Competencies** on November 6, I hope you plan to attend one of our breakfast meetings. For the next few months we will be hosting morning meetings at Best Western Executive Inn. Dean Koga, Program Director has been hard at work creating you a great line up.

The breakfast meetings will be explore many different aspects of electronic records. In December, we will be covering a topic **Microsoft SharePoint**, which will be coming to our offices in the next few years. Peter Frix, will be providing some back ground information and on integration with other systems. In January to start the new year of right, we will have Doug Jordan from DataSite talk about **data warehousing**. Jordan won't reveal any of his secrets (or his clients) but this is a great opportunity to get a better understanding of data warehousing. In February, we will explore the **paperless office of Boeing** with Stephanie Wade. Boeing has many different levels of imaging and scanning projects, but commonly the primary reason for digital conversion is quicker access to the information.

Again, I hope to see you in the next few months at one of our great programs!

*Andrea Bettger, Greater Seattle President*

#### **New Members!**

**Welcome!** The Greater Seattle Chapter would like to welcome the following new members to ARMA International.

- Alisha Benavides, Sound Transit
- Janice Benson, Director, Records & Archives, Lummi Indian Business Council
- Mara Boykin, Sr. QA Analyst, VLST Corporation
- Amanda Kemp, Moss Adams LLP
- Stacey Leggitt, Perkins Coie LLP
- Linn Parnell, Bennett Bigelow & Leedom
- Brian Rector, Infocurrent

The Greater Seattle Chapter currently has ninety-two (92) members! In ARMA International, that is considered a large size chapter.

#### **December 4, Program *Value Proposition for SharePoint***

With increasing legislative compliance and Rules of Federal Evidence, the sheer volume of electronic documents and email created with Microsoft OFFICE has steamrolled any idea of safely filing inside the Windows Directory.

Microsoft SharePoint, and the Microsoft OFFICE SharePoint Server, through use of databasing, allows one method to accurate file and share common electronic documents. But is it enough? Learn how the Clearview ECM solution (clearviewecm.com) empowers SharePoint to overcome fundamental challenges in security and user adoption, while fully leveraging the current investment in enterprise software license agreements.

The speaker, **Peter Frix, Principle of the Frix Technology Group**, has automated business processes for 25 years. The Frix Technology Group is a locally-owned group of companies joined together to co-locate a wide band of microfilm and electronic document management solutions under single management. ImajNet was founded in 1999, initially to integrate document management with SAP that was followed by a conversion project for Microsoft Legal & Corporate Affairs. In 2006 FreeDoc, a document scanning service bureau, was acquired. Western Micro Services, founded by Forrest Smith in 1977 joined the group in 2007, and was re-named WesternMICROFILM.

To Register make sure to include your name, company and email address to: <mailto:registration@armaseattle.org> by Monday, December 1, 2008.

### **Coming to Seattle--National Association of Government Archivists and Records Administrators (NAGARA)**

The NAGARA conference will be held in **Seattle, July 15-18, 2009** at the Crowne Plaza Hotel. If you are unfamiliar with NAGARA it is the National Association of Government Archivists and Records Administrators and consists of individuals in the archives and records management field in any government organization (federal, state or local). More information, including the conference theme, can be found on the NAGARA website ([www.nagara.org](http://www.nagara.org))

### **Greater Seattle Blog**

If you would like to post items to the Greater Seattle Blog such as articles, comments, and other important tidbits. Please contact Chapter President, Andrea Bettger at [andrea.bettger@seattle.gov](mailto:andrea.bettger@seattle.gov). I hope you will join the Weblog! (Items inappropriate will be removed by the Blog administrator.) <http://seattlearma.blogspot.com/>

### **Greater Seattle Board-update**

The Greater Seattle board is working furiously behind the scenes to make sure you receive the best education and networking opportunities. We have a few upcoming event and activities that we need your assistance.

- Tri-Chapter Seminar April 30
- PIP Day- Spring event
- Tri-Chapter Picnic –scheduled for the summer
- Board positions for 2009-2010 year

I would love to talk with anyone that is interested in volunteering with ARMA!

