Greater Seattle Chapter of ARMA International

Date: **Thursday, June 4, 2015**

Time: **8:30 – 10:30 a.m. (Continental Breakfast provided)**

Cost: **$10.00**

Location: **Vulcan Inc. Office, 505 5th Ave S; Suite 900; Seattle WA 98104, floor 9.**

Program Title: Information Governance: A Case Study

Description: A case study overview of an oil and gas business where Canon provides their corporate campus with logistics. A significant number of Canon's team is devoted to the Records Management efforts overseeing and filing 19K boxes of records monthly including security procedures and following the chain of custody requirements for those records.

Speaker Profile:

Andrew Casado, Canon

Andrew has been with Canon since 2009 as Solutions Analyst and Solutions Engineer. He was previous with Pitney Bowes Legal Solutions group. He has a broad range of business process analysis, sales, and operational experience in the outsourcing industry servicing both internal and external clients in various fields. He has experience in Sales Administration, Technical Support, Account Management, Analysis, and Solution Design. Casado is presently working at Canon Business Process Services as a Solutions Engineer within the Professional Solutions Division where he continues to apply expertise in finding enterprise solutions to client needs.

Register: The program is open to all professionals interested in learning about managing records. Please register NO LATER THAN Tuesday, June 2nd. Register online at http://www.armaseattle.org/

Directions to Vulcan Inc:
Vulcan Inc. is located near Centurylink Field and the King's Street Station at, 505 5th Ave S; Suite 900; Seattle WA 98104, Our event will be hosed on floor 9. Enter the lobby from the 5th Ave side of the building and go to the 9th floor. Please present yourself to security and you will be issued a badge.

Northbound: Going North bound take exit 164 A for Dearborn St. and follow signs for Dearborn St. Turn left onto S. Dearborn. St. and then slight right on Seattle Blvd. S. Turn right onto 4th Ave. S for the parking garage.

Southbound: Going South bound take exit 164 for Interstate 90 E toward Bellevue/ Spokane; follow signs for Interstate 5 S Tacoma/ Portland keep right at the fork follow signs for 4th Ave S.; keep right at the fork and follows signs for city Center/ Century Link Field. Turn left onto 4th Ave S for the parking garage.

Parking is available under the Vulcan, but that may be considered expensive. There are other lots next to Centurylink Field (just walk across the Weller Street Bridge to 505), and there are other lots around the area.

Busing or light rail to Vulcan Inc: The International District bus tunnel station is slightly east of the main 505 5th entrance.